CONFIDENTIAL

9 December 1965

MEMORANDUM FOR: Deputy Director for Support

SUBJECT   : Weekly Report of the Office of Training
                    9 December 1965

1. **Department of Defense Computer Institute (DODCI) Senior Executive Course for NPIC Personnel**

25X1A   At the request of Art Lundahl, ███████████ NPIC's Training Officer,

called to let OTR know about NPIC's recent negotiations and correspondence

with the DODCI regarding the training of NPIC personnel by the Institute.

A limited number of NPIC officials have attended past runnings of the

DODCI Senior Executive Course and were favorably impressed with the

caliber of the program. (This is a one-week orientation course designed

to acquaint senior military and civilian DOD executives with the application

and operation of digital computer systems.) NPIC would like to arrange

for further participation in a course of this type, but because of the lim-

ited number of spaces available and a desire for a course more responsive

to their specific needs, NPIC decided to meet with DODCI to seek a solu-

tion to the problem. It was agreed at this meeting that it would be a good

idea if DODCI were to design a special one-week ADP course for NPIC

personnel only. Art Lundahl has received authorization from the Secretary

of the Navy to deal directly with DODCI on this matter.

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2. Clandestine Services Review Course

Training Officers of the DDS (Commo and Security) and the O/DCI (Cable Secretariat) who had applicants scheduled for the Clandestine Services Review Course (14-22 December) were notified by OTR of the ineligibility of their candidates for the course. This action was taken after the decision, reported on 2 December, that the CSR is for CS personnel only. None of the three TOs offered protestations. Alternative instruction was proposed: attendance at the Intelligence Review Course or at the DDP portion of the Operations Support Course.

3. OTR Attendance

Internal training attendance for the week of 29 November-3 December 1965 was 595 employees; external attendance was 411.

4. Operational Training

During the period 30 November-6 December, Headquarters Training again reached its peak instructional load with six courses being run concurrently plus one tutorial. (See item #13 in OTR Weekly Report, 24 November.)

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